

# Vendor Registration Form



2260 - 11th Avenue  
Regina, SK S4P 0J9  
FinanceDisbursements@sgi.sk.ca

## I Legal Company Name and Address

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Street Number & Name City/Province Postal Code

Contact Representative: \_\_\_\_\_ Phone Number: ( ) \_\_\_\_\_

Generic Co. email Address: \_\_\_\_\_

## II Nature of Business

Please select the items your Company provides:

### Goods

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Builder Supplies            | <input type="checkbox"/> Flooring & Carpets              | <input type="checkbox"/> Plumbing Supplies              |
| <input type="checkbox"/> Boiler Compounds            | <input type="checkbox"/> Office Furniture                | <input type="checkbox"/> Printers - Forms               |
| <input type="checkbox"/> Boxes/Cartons               | <input type="checkbox"/> Industrial Equipment & Supplies | <input type="checkbox"/> Promotional Clothing           |
| <input type="checkbox"/> Cleaning Equipment          | <input type="checkbox"/> Janitorial Supplies             | <input type="checkbox"/> Promotional Products           |
| <input type="checkbox"/> Computer Equipment/Hardware | <input type="checkbox"/> Material Handling               | <input type="checkbox"/> Safety Equipment               |
| <input type="checkbox"/> Computer Software           | <input type="checkbox"/> Office Equipment                | <input type="checkbox"/> Signs                          |
| <input type="checkbox"/> Envelope Suppliers          | <input type="checkbox"/> Office Supplies                 | <input type="checkbox"/> Telephone Equipment - Headsets |
| <input type="checkbox"/> Fire Extinguisher           | <input type="checkbox"/> Stationary                      | <input type="checkbox"/> Uniform Rental & Supplies      |
| <input type="checkbox"/> First Aid Supplies          |  |   |

### Services

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Advertising           | <input type="checkbox"/> Contractor - Electric    | <input type="checkbox"/> Graphic Designs       |
| <input type="checkbox"/> Air Conditioning      | <input type="checkbox"/> Contractor - Mechanical  | <input type="checkbox"/> Landscaping           |
| <input type="checkbox"/> Alarm Systems         | <input type="checkbox"/> Contractor - Painting    | <input type="checkbox"/> Movers - Commercial   |
| <input type="checkbox"/> Architects            | <input type="checkbox"/> Contractor - Paving      | <input type="checkbox"/> Pest Control          |
| <input type="checkbox"/> Armoured Car Services | <input type="checkbox"/> Contractor - Plumbing    | <input type="checkbox"/> Security Services     |
| <input type="checkbox"/> Building Cleaners     | <input type="checkbox"/> Contractor - Roofing     | <input type="checkbox"/> Shredding Services    |
| <input type="checkbox"/> Consultant - Engineer | <input type="checkbox"/> Courier Services         | <input type="checkbox"/> Snow Removal Services |
| <input type="checkbox"/> Consultant - HR       | <input type="checkbox"/> Fire Alarm Systems       | <input type="checkbox"/> Travel Services       |
| <input type="checkbox"/> Contractor - Drywall  | <input type="checkbox"/> Garbage Removal Services |  |

## III Diversity

Saskatchewan Government Insurance (SGI) believes in valuing and actively supporting diversity.

Registration is open to all Aboriginal business, incorporated or not. A business includes a sole proprietorship, limited company, co-operative, partnership, or not-for-profit organization. To be considered an Aboriginal business, a firm must meet the following criteria:

- At least fifty-one percent (51%) of the firm is owned and controlled by Aboriginal people.
- At least one third of the firm's employees, if it has six or more full-time staff, are Aboriginal.

If a firm is starting a joint venture or consortium, at least 51 percent of the joint venture or consortium must be controlled and owned by an Aboriginal business or businesses, as defined above.

Do you consider yourself to be an Aboriginal business?  Yes  No

It is the responsibility of the vendor to advise SGI Procurement Department of any changes, additions or eliminations of any goods and/or services.

This form should be signed and include your title and date.

I/We certify that the above information is correct.

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Authorization

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Date

**Thank you for registering with SGI.**